

Installing SurePDF Printer Driver on RSCCD Computer

RSCCD's ITS department is currently in the process of updating the SurePDF printer driver for the Publications Center's WebCRD system on all district computers. In order for the printer driver to be updated you need to restart your computer. Below are some basic steps to you can take to have the SurePDF printer driver updated on your district computer. **Note:** If you submit print jobs to our WebCRD system from home please download/review the **Installing SurePDF at Home** document on the WebCRD home page.

1. Check to see if a printer named **RSCCD_SurePDF** appears in the list of printer on your computer.
2. To check this, click on the **Start** menu at the bottom left of your computer, then select the **Devices & Printers** link.
3. In your list of printers look for the **RSCCD_SurePDF** printer. If you do not see this printer, please close the popup window and restart your computer.
4. After restarting your computer, please allow one (1) hour for the replacement of the **RSCCD_SurePDF** printer driver to take place. Most installations take place sooner.

Should you have any problems installing the new SurePDF printer driver, please contact the Publications Center by calling (714) 628-5955.